

Form 31**Sheriff Chief Executive**
CAREER DEVELOPMENT PROGRAM

MAIL: Kentucky Law Enforcement Council
Funderburk Building Attn: CDP
4449 Kit Carson Drive
Richmond, KY 40475

Phone: 859-622-6218 **Fax:** 859-622-5943
Web: <https://klecs.ky.gov> **Email:** KLECS@ky.gov

INSTRUCTIONS: **A Participant Commitment Form I registering you for Sheriff Chief Executive must be submitted prior to this application.**

Sheriff Chief Executive

Required courses are Orientation for New Chiefs-Sheriffs, or Mandatory Duties of the Sheriff, or or completion of 3 Police Executive Command Courses (Command Decision), or completion of 3 Sheriff's Executive Command Courses, or completion of 3 CLIME courses, or completion of a KLEC approved equivalent executive level course and:
Option A – 120 hours of training in conceptual or human skill development, or
Option B – Manager Certificate plus 40 hours training in conceptual or human skill development.

TRAINING POINTS

College/Training Points 15 classroom hours or 1 semester hour = 1 point	Bachelor Degree	60 Credit Hours	30 Credit Hours
Years of Full-time Chief Executive Experience	2	3	4

SSN: _____ Name: _____ Last First MI Suffix DOB: _____

Agency: _____ Employment Date: _____ Total Years of Full Time Law Enforcement Experience: _____

Current Rank or Title: _____ Promotion Date for Current Rank/Title: _____

Are you a Full-Time Law Enforcement? (only full-time may apply) Yes No

KAR Definition of Chief Executive: **“the highest level position in a law enforcement agency with direct operational and administrative responsibility for the policies and performance of the agency.”**

Number of years served as a full-time law enforcement chief executive with present agency: _____

Number of years served as a full-time law enforcement chief executive with previous agency: _____

Name of Previous Agency: _____

Executive Class (please check one of the following)

- I have successfully completed the Orientation for New Chiefs-Sheriffs, or
- I have successfully completed the Mandatory Duties of the Sheriff Course, or
- I have successfully completed 3 Police Executive Command Courses, or
- I have successfully completed 3 Sheriff's Executive Command Courses, or
- I have successfully completed 3 CLIME Courses; or
- I have successfully completed a KLEC approved Executive level course

Course Name: _____

Form 31 cont.

If choosing Police/Sheriff Executive Command or CLIME courses, list course numbers below:

--	--	--

Choose one Option

Option A (120 hours of training in conceptual or human skill development) **OR**

Option B (Management Certificate plus 40 hours of training in conceptual or human skill development)

Conceptual or Human Skill Development Courses

NAME OF COURSE	COURSE NUMBER	COURSE YEAR	HOURS

Educational History

College Degree Received: 30 HRS 60 HRS AA BA/BS MA/MS PHD

All college educational hours must be supported by a copy of your official transcript, which must be attached to this application. Please do not send originals. Items will not be returned.

Participant Signature

Date

I attest that applicant has been a full-time Law Enforcement Chief Executive as defined by the KAR for the number of years stated on this document.

Agency Head Signature

Date

For KLEC office use only

Reviewed by

Date

APPROVED NOT APPROVED, WHY _____